

A Handbook for Lunchtime Supervisors and their Managers

Shirley Rose



Everything you need to know about supervising pupils during the lunchtime break is covered in this handbook. It provides guidance on important issues and includes activities to supplement advice and examples of good practice. Topics include:

- health and safety issues
- child protection issues
- how to cope with confrontational pupils
- building relationships with children and managing their behaviour
- the prevention of bullying
- games and activities for outdoors play and wet play
- issues for head teachers.

Lunchtime assistants with all levels of experience will benefit from this book, and head teachers or senior managers can also use it as a training manual.

Contents:

Part A: The essentials; Clarifying your role; Communication within the school. Building good relationships with pupils and staff. Managing behaviour. Health and safety issues. child protection issues, including the prevention of bullying. Notes for managers

Part B: Extending your knowledge and skills. Managing the dining room. Playground organisation and activities. Coping with confrontational pupils. Strangers on the yard. Managing pupils with special needs. Supporting the very young child during lunchtime

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